

Risk Assessment



Directorate		Ms A Anderson		Activity (Brief Description)		LEGO® Club Room	
Service		Education		People at Risk		Pupils and Staff	
Location		Ysgol Pen Coch		Date		Sept 15	Review Date
Assessor				Issue Number		1	
Item No	Hazard (Include Defects)	RISK RATING (without controls) High/Medium/Low	Existing Control Measures				RISK RATING (with existing controls) High/Medium/Low
	<p>General Storage Falling objects Not secured, poorly installed. Sited too high/overloaded</p> <p>Cleanliness and tidiness Tripping Struck by falling object</p> <p>Lone working Working in LEGO® Club room alone/in an isolated location Accident, injury, delayed assistance in emergency</p> <p>Choking on LEGO pieces</p> <p>Behavioural Issues</p>	<p>Medium</p> <p>Medium</p> <p>Medium</p> <p>High</p> <p>Medium</p>	<p>Storage unit properly installed and fixings in place. Storage to be organised. Restricted access to pupils. Controlled limits of items stored.</p> <p>Rubbish is regularly removed. Equipment tidied away after activity has finished. General tidy of LEGO® Club room at the end of the day.</p> <p>Only agreed tasks to be undertaken. Reduced time spent working alone so far is reasonably practicable. Consideration given to staff at increased risk and lone working activities avoided where practicable. LEGO® Club room is nearby to ASD Co-Ordinator classroom who is onsite in the event of summoning assistance.</p> <p>Staff support throughout LEGO® Club activities. Pupils reminded of LEGO® Club rules. Staff trained in basic first aid. Adequate staff required if necessary LEGO® Club room is nearby to ASD Co-Ordinator classroom who is onsite in the event of summoning assistance. Risk Assessments of individual pupils carried out before beginning LEGO® Therapy by ASD Co-Ordinator if this is a known behaviour by pupil.</p> <p>Pupils IBP in individual folder and followed by staff. Staff aware of pupil's IBP. Staff trained in positive behaviour strategies and de-escalation techniques.</p>				<p>Low</p> <p>Low</p> <p>Low</p> <p>Low</p> <p>Low</p>

	Medical Issues	High	<p>Adequate staffing required if necessary Risk Assessments of individual pupils carried out before beginning LEGO® Therapy by ASD Co-Ordinator if necessary. LEGO® Club room is nearby to ASD Co-Ordinator classroom who is onsite in the event of summoning assistance.</p> <p>Pupils care plans in place and followed by staff. Staff aware of pupil's medical needs and rescue meds taken to LEGO® Club room. Staff trained in medical needs. Adequate staffing required if necessary Risk Assessments of individual pupils carried out before beginning LEGO® Therapy by ASD Co-Ordinator if necessary. LEGO® Club room is nearby to ASD Co-Ordinator classroom who is onsite in the event of summoning assistance.</p>	Low
--	-----------------------	------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----

FURTHER ACTION REQUIRED TO REDUCE RISKS TO ACCEPTABLE LEVEL

	Consideration given to staff at increased risk i.e. new or expectant mothers, inexperienced staff etc. and lone working activities avoided where practicable.			
	Risk Assessments of individual pupils behavioural needs carried out before beginning LEGO® Therapy by ASD Co-Ordinator if necessary.			
	Risk Assessments of individual pupils medical needs carried out before beginning LEGO® Therapy by ASD Co-Ordinator if necessary			
	<i>Ultimate Risk</i>	HIGH	Ultimate Existing Risk	LOW

Item No	Further Action necessary to control risk	Action By	Date Completed	RESIDUAL RISK (with further controls) High/Medium/Low
Assessor(s) Signature(s)		Managers Name	Manager Signature	
Other relevant Risk Assessments:				